

## TERMS AND CONDITIONS OF ADULT CHOIR MEMBERSHIP



### MEMBERSHIP

Got 2 Sing Choir membership is payable monthly by direct debit. Membership is £396 per year spread over 12 months equating to £33 per month drawn at the beginning of each month.

Choirs meet for 38 weeks of the year with events and performances throughout the year. Got 2 Sing Choir membership gives you access to our Members' Area where learning resources, lyrics and teach tracks are accessible online.

When joining part way through a month, payment will be automatically adjusted and charged pro-rata for the remainder of the month.

Payment is made via the Got 2 Sing Choir website and the direct debit is taken safely and securely at the beginning of each month through *GoCardless*. *GoCardless* is sponsored by the Royal Bank of Scotland and is regulated by the Financial Conduct Authority (FCA). Direct Debit cancellations should be made via a member's bank and a member will need to notify Got 2 Sing Choir [office@got2sing.co.uk](mailto:office@got2sing.co.uk). Please note that once you have cancelled your direct debit your members area access will stop immediately and therefore, we suggest cancelling at the end of a month.

A member is obliged to maintain sufficient funds to ensure withdrawal of the direct debit. Failure of a direct debit may result in a member being charged for re-billing.

**FOR YOUR PEACE OF MIND REGARDING ONLINE DIRECT DEBIT PAYMENT, WITHDRAWAL FROM YOUR ACCOUNT IS CAPPED AT £50.**

### ABSENCE

We do not offer refunds or carry-overs for non-attendance of choir sessions and or events.

Should Got 2 Sing Choir scheduled rehearsals be cancelled for any reason, extra rehearsals will be provided.

Members can attend a sister choir\* at any time without charge and without limit.

\*Sister choir is another choir session run by your leader.

### CHOIR SESSIONS

Got 2 Sing Choir sessions are scheduled in accordance with the calendar on the Members' Area of the website.

*All harmonies, lyric packs, staging, movements, techniques, branding and ideas are the intellectual property of Got 2 Sing Choir.* Due to health & safety, safeguarding and insurance we are unable to allow any children (under 18) to be at our adult choirs- this includes waiting in the same building.

### EVENTS

A member must choose their choir location and payment details will be linked only to that choir. The member will perform only with that choir at performances/events. However, opportunities may arise from Got 2 Sing Choir where members may be invited to join another performance planned for other choirs.

Got 2 Sing Choir members do not pay to perform although it may be necessary to charge for transport, props, costume, and/or extra rehearsals for performances. All performances and events are optional. Any events/ performances that require payment or have tickets purchased cannot be refunded.

### UNIFORM

A Got 2 Sing Choir t-shirt is required for performances purchased via the Members' Area online. Hoodies are optional.

Plain black trousers/jeans are to be worn with comfortable black shoes with no skin showing.

Got 2 Sing Choir operates a no bag policy during performances.

The online shop is operated by **FM Branding Limited** and can be contacted direct on **01384 878111**.

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*The sale of merchandise is the sole responsibility of FM Branding Limited and any queries regarding sizing, refunds, faults etc should be made directly to them. Got 2 Sing Choir is not responsible for issues regarding merchandise but is confident of the quality of the merchandise provided by our supplier.*

### HEALTH AND SAFETY

The health and safety of members of Got 2 Sing Choir is paramount. Whilst Got 2 Sing Choir carries full insurance and each venue and event is risk assessed, it is the responsibility of every member to act responsibly and not risk the health and safety of themselves and others.

1. It is the responsibility of members to make Got 2 Sing Choir aware of any relevant health issues they may have that may hinder their performance at rehearsals and events.
2. Should a member have a condition that may result in collapse/fainting or fits please complete the ICE form on the members' area and hand it to your choir leader.
3. Got 2 Sing Choir is not responsible for loss or damage of the personal effects of members during rehearsals, performances or social events
4. Members are responsible for their own property and wellbeing whilst attending rehearsals and performances.
5. It is advised that members wear comfortable clothing and sensible footwear to rehearsals as some songs and performances require simple choreography.

### EQUALITY, DIVERSITY AND SAFEGUARDING

Got 2 Sing Choir embraces equality, diversity and inclusivity of its members and every endeavor is made to accommodate those with health issues or mobility problems. Please make your Got 2 Sing choir leader aware of any issues that may hinder full participation in rehearsals or performances.

A copy of Got 2 Sing's Safeguarding Policy is available on request.

### CODE OF CONDUCT

Got 2 Sing Choir aims to create a safe and positive environment for all. A standard of behavior is expected from members of Got 2 Sing Choir:

1. Members should endeavour to be punctual for rehearsals and performances
2. Members should wear appropriate uniform when requested by the choir leader
3. Members should respect the leadership of the choir leader and staff of Got 2 Sing Choir
4. Any form of negative behaviour, whether written or verbal, towards the company, choir members, choir leaders, staff, choir representatives or members of the public will lead to that member being asked to leave the choir. No refund of membership will be given under these circumstances
5. Decisions made by the directors of Got 2 Sing Choir are final
6. Got 2 Sing Choir cannot be held financially responsible for injury or damage caused by a member's misconduct or inappropriate behaviour.

### SOCIAL MEDIA & MARKETING

The Got 2 Sing Choir administrators reserve the right to remove any inappropriate remarks, comments, photographs and videos that may compromise its intellectual property and the feelings and privacy of its members.

Got 2 Sing Choir reserve the right to block a member from any social media platform without warning if inappropriate remarks are made.

Got 2 Sing Choir will not post any footage that may cause offence or embarrassment to any of its members.

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Upon joining it is agreed that photographic, video, images and sounds are used for advertising and marketing purposes in relation to Got 2 Sing Choir.

### DATA PROTECTION

Got 2 Sing respects the information we hold on you and that we take the security of your information very seriously in accordance with GDPR.

We have a Privacy Policy which gives you more information on the data we hold on you, what we do with that data, who we share your data with and your rights under GDPR.

A copy of Got 2 Sing's Privacy and Cookies Policy is available on request.

### COPYRIGHT & LICENSING

Got 2 Sing Choir is committed to using music and lyrics fairly and holds licensing agreements with the following societies and publishers (including publishers that they represent) to use music and lyrics under their control:

1. PRS for Music/MCPS
2. Music Sales Group
3. Sony/ATV Music Publishing, EMI Music Publishing
4. Universal Music Publishing
5. Hal Leonard Corporation
6. Kobalt Music Publishing Limited
7. Warner/Chappell Music Limited/Faber Music
8. A&G Songs Limited
9. Bucks Music Group Limited
10. Alfred Music Publishing

Got 2 Sing Choir is a member of Making Music; the UK's leading organisation for amateur music makers with a membership of over 3,000 groups representing around 170,000 music makers across the UK.

### ADDITIONAL NEEDS AND SUPPORT INFORMATION

Got 2 Sing Choir is a welcoming choir community and we aim to include everyone irrespective of mobility challenges, visual impairments or medical conditions.

We are aware that some of our members have additional needs\* and whilst we strive to create a safe and supportive environment for everyone, all members are responsible for managing their own personal safety during rehearsals, performances and movement around the venue.

**\*An additional need includes anything that may affect your participation, mobility, safety, communication or wellbeing whilst at choir or at events, singouts and performances. This includes, but not limited to, navigating entrances, exits, seating areas, toilets and any equipment or steps within the space. Mobility aids and assisted devices can be used whilst in the performance space.**

If your needs are such that you cannot safely participate without personal support, a carer or companion must attend with you. It is not the responsibility of the Choir Leader, Reps or other choir members to assist anyone with a disability or impairment. Got 2 Sing Choir Leaders, Reps and other members cannot provide personal care, supervision or any other help of a physical nature. This approach helps us keep *everyone* safe and supported.

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If you are unsure whether a carer/companion is required, please speak to your choir leader. Carers or companions can attend at no additional charge.

In order for us to provide the best possible choir experience for anyone with additional needs, we request this form is completed and returned to your Choir Leader. Sharing this information with us will help us ensure rehearsals and performances are safe, enjoyable and accessible for everyone.

### **How We will Use This Information**

The information you provide will:

- Help us plan rehearsals, sing-outs and performances safely
- Allow us to respond appropriately in an emergency
- Be shared only with relevant Got 2 Sing Team members if needed
- Be stored securely and treated confidentially

If you have any questions, concerns or would like to talk through your needs, please email [info@got2sing.co.uk](mailto:info@got2sing.co.uk)

### **OUR RIGHTS**

We reserve the right to amend the Got 2 Sing Choir calendar and/or the price of membership. We will give members 1 full month's notice of any adjustments.

Members and families/friends are welcome to film any performance of Got 2 Sing Choir if the venue allows in line with Got 2 Sing Choir Privacy Policy.

### **REGISTERED ADDRESS**

Got 2 Sing Choir registered office is:

Glove House, Bradley Road, Stourbridge, DY8 1UX

Correspondence Address: Glove House, Bradley Road, Stourbridge, DY8 1UX

### **AMENDMENTS**

Got 2 Sing Choir reserves the right to amend these terms and conditions at any time without notice.